

**HUM
Preschool
2024-2025
Handbook**



**HUM PRESCHOOL
582 LEESVILLE ROAD
LYNCHBURG, VIRGINIA 24502
434-239-4291
humpreschool91@gmail.com
www.heritageumpreschool.com**

Church Mission Statement

The mission of the church is to make disciples of Jesus Christ for the transformation of the world.

Preschool Ministry Team

Rev. Jim Smith, Sr. Pastor
Linda Ingram (Chairperson)
Donna Brown
Libby Roberts
Jill Farley
Kathy Ogle
Kim Held (Teacher Representative)

Administrative Staff

Debbie Arthur - Director
Kelly Jacobson - Assistant Director/Lunch Bunch Coordinator

Our Preschool Mission Statement

HUM Preschool is called by God to provide a nurturing environment in which the young child feels loved, respected, and valued. Our Christian program is designed to promote the child's development spiritually, emotionally, mentally, physically, and socially. It is an outreach to our community.

Our Preschool Vision Statement

The mission of our school calls us to a vision that includes:

- ❖ Being a reflection of God's love to our children
- ❖ Teaching and incorporating into the classroom environment Christian principles for living
- ❖ Committing to a small teacher/student ratio
- ❖ Providing sincere, nurturing teachers
- ❖ Valuing the uniqueness and individuality of each child
- ❖ Building our curriculum around developmentally appropriate practices and encouraging active learning
- ❖ Partnering with families to collectively and individually benefit the children
- ❖ Receiving the support and guidance of the Heritage United Methodist Church family
- ❖ Partnering with families in building a strong, God-centered foundation for the children in our care

Religious Exemption

In compliance with the Code of Virginia Section 22.1-289.031, HUM Preschool is religiously exempt from licensure and is classified as a "religiously exempt child day center."

EDUCATIONAL PHILOSOPHY

The staff and teachers of HUM Preschool make every effort to build their curriculum around developmentally appropriate practices. The implications of such practices include:

*Learning must be meaningful to children and related to what they already know. Children find things meaningful when they are interesting to them, and they can relate to them.

*Children do not learn in the same way or may not be interested in learning the same thing as everyone else all the time.

*Learning should be physically and mentally active. Children should be actively involved in learning activities by building, creating, experimenting, investigating, and working collaboratively with their peers.

*Children should be involved in hands-on activities with concrete objects and manipulatives.

GOALS

SPIRITUAL GROWTH: In the weekly chapel program, the children will be taught the Bible stories from the Old and New Testament in chronological order from the creation of the world through the ministry of the disciples after Jesus' return to heaven. The children will follow God's plan for the world as an expression of God's love and care. They will be encouraged to follow God's teachings in the classroom by making good choices, speaking kind words, sharing, showing love to others, taking turns, and caring about others.

MOTOR DEVELOPMENT: The children will have many opportunities to build their gross motor and fine motor skills. On the playground, they will use their large muscles on the swings and slides, as well as play actively with other children. In the gym, the children will have the opportunity to ride big wheels, bounce on big balls, play with hula hoops, toss bean bags, and much more. The children will have access to materials and resources that make learning fun. They will have opportunities to write, draw, stencil, put puzzles together, create with play dough, cut, string beads, and work with a vast assortment of quality manipulatives to strengthen fine motor skills.

LANGUAGE SKILLS: The children will hear grammatically correct language used by teachers and will engage in numerous individual and group activities to develop their use of language. Each classroom is stocked with books that are changed weekly. These books are diverse in content (fantasy, fact, nature/science, numbers, letters, colors, shapes, Bible stories, and specific units of study).

The children will be able to listen to recorded books, as well as enjoy the many special times of being read to individually and in both large and small groups. The children will act out stories, as well as dictate stories of their own to the teacher. The children will be encouraged to express themselves freely at circle time, as they play and work, and during specific times of sharing.

SCIENCE: The children will have opportunities to discover God's world around them as they go on nature walks and field trips outside the classroom. They will explore the wonders of science inside the classroom as they plant seeds, watch tadpoles develop into frogs or caterpillars develop into butterflies, work with magnets, examine bird nests, snake skins, and empty bee hives, or use a magnifying glass, prism, or kaleidoscope.

ART: The children will be given great freedom to express themselves artistically. Clay, paint, wood, fabric, chalk, and collage materials are just a few of the art supplies used in allowing the children to do this.

MUSIC: The children will have opportunities to hear music, as well as sing, move, relax, and respond to it. Beyond enjoying music for its own sake, musical activities will be used to teach concepts, reinforce learning, and develop skills of various

kinds. In addition to exposure to music in the classroom, all classes will have music once a week with Ms. Dana.

DRAMATIC PLAY: A variety of puppets, dress-up clothes, and other props to identify with people, times, and places in both a real and make-believe world will be available to the children for use in dramatic play. The children will be encouraged to participate in dramatic play both in the classroom and outside.

MATH SKILLS: The children will be exposed to many opportunities for child-initiated play involving sorting, counting, measuring, classifying, patterning, graphing, and identifying and counting with numbers, as well as times of teacher-directed activities.

SOCIAL SKILLS: On becoming a member of the Preschool class, each child will become part of a large family. The children will work together for the good of the class. This means that they will learn to share, care, encourage, take turns, help, comfort, and speak kindly. They will work in small groups as they do activities such as playing with clay, doing puzzles, playing in the home living center, working at the writing center, or building blocks together. They will work in larger groups as they play outside, participate in Circle Time, or join in teacher-directed activities.

POLICIES AND PROCEDURES

STAFF

Members of the Preschool Staff are required to have an appropriate education and/or experience to work with young children. They are mature and sensitive to the young child and their families. We also have staff members that are certified in First Aid and CPR, and all staff complete 10 hours of in-service training in the field of early childhood education each year. They are certified annually by a practicing physician to be free from any disability that would prevent them from caring for children.

CHURCH/PRESCHOOL PARTNERSHIP

In partnership with HUM Preschool, Heritage United Methodist Church provides and maintains an excellent facility for the Preschool. The Preschool occupies six classrooms of HUMC's educational wing. The educational wing occupies approximately 9,600 square feet of the HUMC property. The Preschool enjoys

access to a spacious gym (approximately 16,000 sq. ft.) for indoor activities. The Preschool is air-conditioned, cleaned professionally daily, and in excellent condition. The fenced playground is adjacent to the Preschool and contains slides, swings, playhouses, and a sandbox. In addition, members of the church support the Preschool individually through donations of supplies, service on our Preschool Ministry Team, support of our scholarship program, maintaining our playground and their prayers.

HUM Preschool is registered with the state of Virginia as a religious-exempt preschool. We are operated and conducted under the auspices of a religious institution pursuant to Section 22.1-289.031 of the Code of Virginia. The maximum number of children enrolled in the Preschool program shall be 125. The occupancy of the Preschool classrooms on any given day shall not exceed 125. HUM Preschool is covered by the public liability insurance policy of HUMC and affirms the following policy of non-discrimination: No child is excluded from admission because of race, color, religion, sex, national origin, or handicap. The days of operation are Monday through Friday, 9-12 with an optional extended care for the "Lunch Bunch" program from 12:00-2:30, on Tuesday and Wednesday for toilet-trained children.

HOME/SCHOOL PARTNERSHIP

Our Preschool families are a very valuable part of our program. We appreciate your support and involvement at home, as we partner together. Our families support the Preschool by providing transportation for our field trips, donating needed supplies, and participating in fundraising. Families assist the teachers in special activities, such as parties and reading on an as-needed basis.

CALENDAR

School Year - The school year begins on September 3 and ends on May 23. The school is closed on October 14 for Indigenous Peoples' Day, November 5 for Election Day, November 25 - 29 for Thanksgiving, December 23- January 3 for Christmas Break, January 20 for Martin Luther King Jr. Day, February 17 for Presidents' Day, March 24 for a Teacher Workday, April 14 - 21 for Easter Break.

Inclement Weather - The Preschool follows Lynchburg City Schools concerning school closings due to inclement weather. If Lynchburg City Schools are closed, we will be closed. If they open 2 hours late, we will open 1 hour late and conclude

the day at the regular time. Updates regarding closings or delays are available on WSET-TV13. The Preschool does not make up days lost due to inclement weather.

LUNCH BUNCH PROGRAM

Our Lunch Bunch Program is an optional after-school program from 12:00-2:30, offered on Tuesday and Wednesday of each week beginning on September 10 and concluding on May 14. The program is led by the staff of the Preschool and maintains a ratio of 1 teacher to a maximum of 10 children. There is a daily fee of \$15 for beginning-of-the-month sign-ups and \$20 for same day drop-ins. It is available ONLY to children who are fully toilet-trained and do not require afternoon naps. Credits for rescheduling are given only

1. If the school is closed for inclement weather,
2. If the child is sick, or
3. If you give the Preschool 24 hours' notice. Please view our Lunch Bunch flyer for additional Lunch Bunch guidelines.

FEES

A Non-Refundable Registration Fee of \$75 is due with each Application for Admission. This fee covers the registration process and art supplies. The registration fee for a second child enrolled in the same year will be waived.

A \$15 Service Fee will be assessed for a check returned by the bank.

A \$20 Late Tuition Fee will be assessed if tuition is received after the 10th of the month.

A Late Pick-Up Fee will be assessed if the student is picked up after 12:10 from Preschool or after 2:40 from Lunch Bunch. (\$5 for the first time and \$20 for any time thereafter).

A \$25 fee will be charged for any child left for Lunch Bunch that has not been signed up.

A \$10 Lost Book Fee will be assessed if a child borrows a book from the classroom library and loses it.

TUITION

2-year-olds (2 days) - \$205/month

3-year-olds (3 days) - \$230/month

4-year-olds (4 days) - \$250/month

Pre-K 5 (5 days) - \$275/month

Tuition is due on the first of each month (even when school is not in session at the time). After the 10th of the month, a late fee of \$20 is charged to the family's account. Tuition can be paid through ACH (for \$1 processing fee), with exact cash or by check made payable to HUM Preschool. If you wish to pay by ACH, your account must be set up and approved through the Preschool office before the tuition due date. Tuition may also be paid online by debit or credit card (for an additional fee of \$7 to cover Procure card processing fees). If the 10th of the month falls on a weekend or a holiday or for any number of reasons your child does not attend school (illness, weather, etc.) on the 10th of the month and you have not yet paid tuition, YOU WILL BE ASSESSED A LATE FEE. This is a change in policy - because we now offer the option to pay tuition instantly online. Lunch Bunch will need to be exact cash payment or a check. We cannot give change.

Enrollment of a student will be in jeopardy if tuition for any given month is not received on or before the last day of that month. Tuition for the unpaid month plus the assessed \$20 late payment fee will be due along with the full following month's payment on the 1st of the following month to maintain the student's placement in the Preschool. If, on the 11th of that following month, no payment is received, the Preschool then reserves the right to terminate the student's enrollment.

If a child withdraws voluntarily, the Preschool requests 30 days' notice of withdrawal. The full financial obligation shall be to pay for the entire month in which the child is withdrawing regardless of the date of the month departing. If less than the required 30 days' notice is given, an extra month of tuition will be collected to assure the Preschool ample time to fill the vacated position while not adjusting the school budget. In all cases, if there is an opportunity to immediately fill the position, the Preschool will review the situation to determine if the parents are obligated for any unpaid tuition. Every effort to fill the vacated position will be made by the Preschool personnel.

CRISIS MANAGEMENT PLAN

Crisis management is about protecting our children and about communicating about our children - before, during, and after a crisis - with other children, parents, and emergency personnel. The "Crisis Management Plan" details the course of action

the Preschool will take in case of events such as earthquake, fire, flooding, tornado, or another emergency. It details alternate locations in case emergency personnel instruct the staff and children to leave the premises. A copy of the "Crisis Management Plan" is available in the Preschool office. In compliance with the Virginia Department of Education policies, the Preschool will practice evacuation drills, shelter in place drills, and lock down drills.

DROP-OFF AND PICK-UP POLICY

The Preschool doors are unlocked at 8:55 and school begins at 9:00. The car line will be our form of drop-off and pick-up for this school year. Each family will be given a car tag to put on their windshield. The car tag will have your child's name, class age group, class color, class animal, and Lead Teacher's name. School Personnel will help get the children in and out of the car every morning and afternoon. A warm goodbye, with a comment that the parent/guardian will be returning soon to pick up the child, works best to help the young child become independent and trusting of his/her teachers. The Preschool program concludes at 12 noon and the doors are unlocked for pick-up at 11:55. A Late Pick-Up Fee will be assessed if the student is picked up after 12:10. A note, email, or phone call from the parent/guardian is required if the child is to go home with someone other than those persons authorized and named on our Child Information Sheets. The Preschool doors are locked daily at 9:10 and unlocked at 11:55 to ensure the safety of the children attending. Entrance to the Preschool at any other time can be made through the door adjacent to the courtyard by using the Ring doorbell.

HEALTH POLICY

Children and teachers wash their hands at the beginning of school, after using the bathroom, and before and after eating. Tables in the classroom are cleaned at least twice daily with a disinfectant.

Children with the following symptoms will be sent home or should be kept home:

- Both a fever (100 degrees or higher) and a behavior change.
- Symptoms of severe illness such as lethargy (more than expected tiredness), uncontrolled coughing, inexplicable irritability or crying, difficulty breathing, wheezing, or other unusual signs (until medical evaluation determines the child can remain in care).

- Diarrhea, defined as more watery, less formed, more frequent stools not associated with a diet change or medication - a stool not contained by the child's ability to use the toilet. (Children in diapers who develop diarrhea must be excluded, and children who have learned to use the toilet, but cannot make it to the toilet in time, must also be excluded.)
- Blood in the stool not explained by diet change, medication or hard stools
- Vomiting two or more times in 24 hours
- Persistent abdominal pain (lasting more than 2 hours)
- Mouth sores with drooling
- Rash with fever or behavior change
- Purulent conjunctivitis (pink or red eye lining or whites of the eyes with white or yellow pus coming from the eyes)
- Lice
- Scabies
- Tuberculosis
- Impetigo
- Strep throat, or streptococcal infection
- Chickenpox (varicella zoster) or shingles (herpes zoster)
- Whooping cough (pertussis)
- Mumps
- Hepatitis A
- Measles
- Rubella
- Unspecified respiratory tract illness
- Herpes simplex
- Haemophilus Influenzae
- Influenza (the Flu)
- Covid-19 (We follow CDC requirements)

The following children may attend Preschool:

1. Those with mild respiratory illnesses and temperatures less than 100 degrees and do not appear ill.
2. Children with middle or other ear infections that are under treatment.
3. Children with strep throat after 48 hours of antibiotic treatment and who are maintained on this treatment for 10 days.
4. Those that have been treated for head lice and do not have ANY evidence of the presence of lice.

5. Those with hepatitis that have a physician's note approving re-admission to the Preschool.
6. Those that have been sick with a fever but are now fever-free without medications for at least 24 hours.
7. Those who have been diagnosed with pinkeye and who have been under medical treatment for 24 hours.

Please contact the school and report any communicable diseases (including head lice or pinkeye) that your child has contracted so the school can take extra precautions to ensure they are not spread and so that parents can be informed of a contagious disease in their children's classroom. All information will be held in the strictest confidence.

Immunizations must be up to date on the enrolled child, unless your child is on a delayed schedule of immunization or unless the school has on file a Commonwealth of Virginia Certificate of Religious Exemption of Immunizations. Once the immunization record is on file with the Preschool, we may request official updates to immunization records for subsequent years of enrollment.

Any accident requiring emergency medical treatment will be reported to the parent/caregiver as soon as possible. An accident report will be filed with the school.

FOOD POLICY

Peanut Alert - At a time when we see so many children who have life-threatening reactions to peanuts requiring the use of EpiPens, as well as so many families who have eliminated peanuts from their children's diets, the Preschool always maintains a "PEANUT ALERT". With this in mind, we ask each family to eliminate peanut butter, raw peanuts, and trail mix/snack bars with peanuts in them from their child's snack during Preschool and Lunch Bunch hours. Other food limitations may be imposed in the case of extreme allergies within a classroom (tree nuts, etc.)

Snacks for the Preschool Program/lunches for the Lunch Bunch Program are not provided by the Preschool. The Preschool does not provide food service. Therefore, daily nutritious, "peanut-free" snacks/lunches must be provided for

each child by the parent. Lunch boxes and backpacks must be labeled with the child's name and parents are encouraged to provide snacks that the child can open easily, as well as snacks that do not need to be peeled, cut, washed or microwaved before being eaten. **Please do not send in candy or other sweets for snack or candies/sweets to be shared with children unless it's for an approved special occasion.**

ALLERGY POLICY

GOAL:

1. Inclusion - Our goal is to include all children with allergies in the program of HUM Preschool while respecting the rights of other children in the class or the Preschool, especially regarding materials used in the classroom or foods served to them during the school year (ex. classroom celebrations, birthday parties, all-school events such as Pajama Day, Farm Day, etc.).
2. Protection - Our goal is to protect the health and safety of every child with allergies to the best of our ability.
3. Confidentiality - Our goal is to respect the special needs of the child with allergies and their right to confidentiality.

FAMILY ROLE:

1. Inform - At the time of registration of a child in the Preschool, the parent/guardian must inform the school of the child's allergy on the application.
2. Provide Forms - At the beginning of the school year the parent/guardian must provide the Preschool with a Medication Administration Training (MAT) form completed and signed by a physician for administration of the EpiPen and a MAT form completed and signed by the parent/caregiver for all/any over-the-counter drug/drugs that may need to be used in case of an allergic reaction.
3. Provide Action Plan - Parent must submit an "action plan" from the child's physician stating allergies, precautions, and recommendations that are medically necessary for the child's health and safety.
4. Provide Safe Food/Safe Material - Parent of child with specific food allergies must provide "safe food(s)" for child to eat when other foods are being eaten in the classroom or by the Preschool as a whole or "safe materials" when there is a question of hidden allergens in the art supplies.

PRESCHOOL ROLE:

1. No Snack Sharing - HUM Preschool does not permit the "sharing" of food among the children during snack time.
2. Storage of Medication - HUM Preschool will keep prescription drugs in a safe place in the Preschool office.
3. We have Preschool staff members trained in CPR and First Aid Certified every two years.
4. MAT - HUM Preschool provides a staff member who is MAT certified.
5. Safe Zone - In order to prevent cross-contamination, if the food allergy of the child is **severe** or **upon request by the parent**, the staff will provide a "Safe Zone" where the child may eat his/her snack away from the other children.
6. Hidden Allergens - Because the Preschool uses many different commercial kinds of art supplies within the classroom which may contain hidden allergens such as egg and wheat, the Preschool cannot accept responsibility for a child's intentional or unintentional exposure to them and the subsequent allergic reaction.

MEDICATION POLICY

In accordance with the State of Virginia, topical medication (including insect repellent, sunscreen, lip balm, diaper cream, and over-the-counter topical ointments) may **only** be administered if accompanied by an official "Non-Prescription Over-the-Counter Authorization Form" filled out by the parent and available in the office. EpiPens and inhalers may **only** be administered if accompanied by a "Medication Authorization Form" filled out by the prescribing doctor. The Preschool does not administer any oral medication (either prescription or over the counter) except for those given in conjunction with the administration of an EpiPen.

DISCIPLINE POLICY

The responsibility of proper discipline within the classroom is a partnership between parents/guardians and Preschool staff. It is the teacher's responsibility to clearly present the classroom rules for appropriate classroom behavior through discussion, role-playing, and repetition. Having established these ground rules, the teacher uses the following positive behavior management strategies: fair and

consistent limits, as well as provision of reasons for limits; positively worded directions; redirection of unacceptable behavior; modeling of acceptable behavior; assistance with verbal expressions of feelings and frustrations; arrangement of equipment, materials, activities, and schedules in a way that promotes desirable behavior. Occasionally separation from fellow classmates or "time out" is a necessary part of discipline. The child is then removed from the problem situation and sits in "time out" in the classroom. The child is always within sight and sound of the teacher and the time is limited to approximately one minute per year of the child's age. "Time out" is a means toward child self-control and is not a punishment or method of humiliation.

BITING POLICY

Although biting is not a common behavior for preschool children, we recognize that this behavior sometimes occurs for a variety of reasons. The classroom teacher/assistant teacher plays a crucial role in the handling of a biting situation. She observes her children closely, teaches the children in her class to use words and to have patience, teaches age-appropriate social skills, and attempts to react quickly when a child bites or is bitten.

Although every effort is made to avoid a biting situation, it does occur at times. If a child is bitten, the family of the bitten child will be informed personally when they come to pick up the child or by a phone call after the close of school. The family of the biter will also be informed personally when they come to pick up the child or by a phone call after the close of school. The first two times that a child bites, the teacher will notify the family of the biter either through a personal conversation or a phone call. The third time that a child bites, the family will be asked to come in for a conference with the director and the teacher before the next class. At that time the family will be asked to keep the child at home until the biting behavior ceases. The child's spot in the Preschool will be secure for one month. After one month, the progress of the child will be reevaluated to determine whether he/she is ready to return to the classroom. If the family needs to keep the child out of school for more time, he/she will assume the financial responsibility of having the Preschool hold the child's spot.

REGISTRATION POLICY

Time of Registration - Registration opens to church families and to current students on Monday of the first week of February. It opens to the community on Monday of the second full week of February.

Pre-Registration Tours - We invite all families interested in HUM Preschool to make an appointment to visit our facility (434-239-4291 or humpreschool91@gmail.com). Tours are scheduled for after Preschool hours.

Programs and Age Guidelines - HUM Preschool offers the following programs from 9:00 a.m. to 12:00 p.m. The child should reach the designated class age no later than September 30 of the enrollment year:

2s Program T/W or Th/F (2 by 9/30/24)

3s Program M/T/W (3 by 9/30/24)

4s Program M-Th (4 by 9/30/24)

Pre-K 5s Program M-F (4 yrs. 6 mos. by 9/30/24) This class is designed for our older 4s. A teacher may recommend a child for this program, if they have not met the 4 years 6 months.

Registration is available online at heritageumpreschool.com/registration

Needed for Registration - **All** of the following **must** be submitted for registration of the child to take place:

- Application
- Enrollment Agreement
- Original Proof of Birth if enrolling child for the first time. Acceptable means of proof of birth are: certified copy of the child's birth certificate, notification of birth (hospital, physician, or midwife record), birth registration card, passport, copy of the placement agreement or other proof of the child's identity from a child placing agency (foster care and adoption agencies), copy of the entrustment agreement conferring temporary legal custody of a child to an independent foster parent, school record from a public school in Virginia, or certification by a principal or his/her designee of a public school in the U.S. that a certified copy of the child's birth record was previously presented.

- Registration Fee of \$75
- Record of Immunization - It is recommended that the record of immunization be recorded on the Commonwealth of Virginia's School Entrance Health Form. This form is available from most physicians' offices. If this form is not used, a list of your child's immunizations must be clearly stamped by the physician's office stating that the child is adequately immunized.
- Photo Release Form
- Permission Form

CHILD DEVELOPMENT POLICY

Six-Week Adjustment/Observation Period - Following the admission of each child to the Preschool, there will be a **six-week period of observation and adjustment**. During this time, if the teacher, family, or director feels that the child is not adjusting to the preschool structure, a conference will be held to discuss possible solutions. The Preschool and family, as partners, will work on an "Action Plan" that will benefit the child.

Incompatibility of Preschool's Abilities and Family's Needs - Occasionally, the Preschool's abilities and an individual family's needs may not be compatible. In such cases, the parent(s)/guardian(s) may exercise their option to withdraw the child from the Preschool.

The Preschool may also exercise its right to discontinue enrollment of a child based on:

1. Inappropriate (e.g. aggressive or threatening) behavior toward another child or children or staff.
2. Failure of parent(s)/guardian(s) to comply with an agreed-upon plan of services/referrals for the child.
3. Preschool's inability to meet the needs of the child and/or family.
4. Presence of child in class disrupts the rights and needs of other children.

Developmental Delays and Disorders - Developmental delays that are occasionally observed by parents/guardians of young children include speech, language, motor

development, and social interaction. The Preschool can help families seek expert advice and comprehensive evaluations when a developmental delay is noticed or suspected. Most of these evaluations can be completed at no cost to the family by government agencies and organizations. Please ask the Director for help in this area.

The Preschool welcomes children with already identified and suspected delays. However, in cases where a child may have a delay requiring a significant level of support and services, enrollment may be based upon certain conditions being met (e.g. assessment by, collaboration with, and services given by early intervention specialists).

Family Dynamics - The Preschool does not promote one type of family over another. We affirm all family units, and the roles adults have in the life of their child. In case of divorce or separation, the Preschool reserves the right to request a copy of any separation agreement or court order concerning legal and physical custody and visitation of the child.

TOILETING POLICY

Children in our 2s program are not expected to be toilet-trained. 2s children must bring 6-8 diapers, diaper wipes, and a complete change of clothes at the beginning of the Preschool year. These items must be replenished on an as-needed basis. The Preschool does not provide diapers.

Children in our 3s program who are not yet toilet-trained should be consistently working towards this goal at home. We will gladly partner with you during this training process. The 3-year-old child must have a complete change of clothes (including pull-ups or underwear) at the Preschool in case of an accident.

Children in our 4s and Pre-K-5 programs are expected to be toilet-trained. The staff recognizes that there might occasionally be "accidents" as the child adjusts to a new environment. However, if accidents become a persistent problem, we reserve the right to call the parent/guardian to come to the Preschool and change a child at such time.



**"You shall love the Lord your God with all your heart and with all your soul and with all your mind. This is the greatest and first commandment."
(Matthew 22:37-38 NRSV)**

The Preschool staff looks forward to being a part of your child's early years as we partner together to grow spiritually, socially, and educationally. Please contact the Preschool office if you have any questions.

Email: humpreschool91@gmail.com

Phone: 434-239-4291